

HAYES PROPERTIES, INC.

4043 N. Ravenswood Avenue, Suite 210 • Chicago, IL 60613

Tel 773-929-7050 • Fax 773-929-5049

www.hayesproperties.com

RESIDENTIAL LEASE APPLICATION

Address: _____ Lease from: _____ to: _____ Administrative Fee: _____

Chicago, IL _____ Rent: _____ Received: _____ Owed: _____

Applicant Information

Name: _____ Phone: _____ Birthdate: _____

Email: _____ Social Security #: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Current Landlord: _____ Landlord's Phone: _____ Current Rent: _____

Employment Information

Employer: _____ Position: _____ Annual Income: _____

Work Address: _____ Work Phone: _____ Ext: _____

Supervisor's Name: _____ Position: _____ Phone: _____ Ext: _____

Additional Information

Names and Ages of Additional Occupants: _____

Type of Pet(s): _____ Size: _____ Breed: _____

Emergency Contact: (Family member who will not reside in building) _____ Relationship: _____ Phone: _____

Additional Comments:

- Rent is due no later than the 7th of each month. A late charge applies to all rents received on or after the 8th.
- All moving is to be done through the rear unless previously approved by management.
- Tenants are responsible for carrying a full set of keys at all times.
- Tenants are responsible for all replacement key costs. Lock-out fee \$25.00.
- No dogs allowed. (Exception: Pre-approved dogs may reside in dog-friendly buildings. Approval is required for each dog.)
- Tenants are responsible for cleaning all appliances and surfaces at end of their lease.
- We are in the process of transitioning our buildings into non-smoking environments. We no longer allow smoking at our apartment buildings. There may be existing tenants who smoke.
- Applicant hereby agrees that the above statements are true and correct and do hereby authorize Hayes Properties, Inc. or Albany Bank & Trust to run a credit check, eviction report, and verify any references given. This process may be repeated any time during the lease term. Applicant understands that the Administrative Fee is non-refundable unless applicant is rejected by Hayes Properties as a tenant.

Hayes Properties, Inc. does not discriminate based on race, color, religion, national origin, age, sex, familial status, disability, or source of income.

____My initials here testify that I have read and understand all of the above.

Applicant Signature

Date